

Hanna's Handiworks, LLC

Order Form

To Place an Order: Call: 1-800-899-7009
 Fax: 816-373-8165 or Order Online: www.hannashandiworks.com

Order Reference Number: _____
 (if applicable, the number above your mailing address on the back cover of catalog)

BILL TO:

Company Name _____
 C/O _____
 Street Address _____
 City _____
 State _____ Zip _____
 Business Number (____) _____
 Fax (____) _____
 E-mail _____

SHIP TO:

Company Name _____
 C/O _____
 Street Address _____
 City _____
 State _____ Zip _____
 Business Number (____) _____
 Fax(____) _____
 E-mail _____

Additional Information:

Order Date:

Requested Ship Date:

Customer #

Purchase Order #

QTY ORDERED	ITEM NUMBER	DESCRIPTION	UNIT PRICE	EXTENDED PRICE

PAYMENT METHOD: (CIRCLE ONE)

VISA MASTERCARD DISCOVER AMERICAN EXPRESS NET 30 (EXISTING ONLY)
 CREDIT CARD # _____ EXP. DATE _____

SIGNATURE _____ PRINT NAME _____

THANK YOU FOR YOUR ORDER!
 MAIL TO: Hanna's Handiworks, LLC 350 Space Center Dr., Lee's Summit, MO 64064
 Fax to: (816)373-8165

Hanna's Handiworks, LLC Sales Policy

Minimum Order: We have no minimum dollar amount for orders. Product must be ordered in at least the minimum quantity specified.

Back Orders: All items are subject to availability. If an item is not available, we reserve the right to place it on back order status. Back orders will be shipped as they become available.

Terms: Hanna's accepts the following credit cards: Visa, MasterCard, American Express and Discover. Hanna's also has Net 30 terms for customers who have provided credit information, allowed time for processing (approximately ten business days), provided an authorized signature of the person(s) guaranteeing payment, and receive a favorable rating from Lyon Credit Services, Hanna's credit reporting company. These invoices must be paid by check or credit card only. A 3% charge will incur if you choose to pay by credit card. All returned checks will be

subject to a \$25.00 fee, and must be paid with a cashier's check or money order. If, for any reason, your payment is late, a monthly finance charge of 1.5% will be added to your account balance. If the account is placed for collection, you will be responsible for all fees and collection costs. In addition, you will no longer be able to purchase from Hanna's using N30, your account would immediately revert back to pre-paid. Hanna's does not ship C.O.D.

Shipping: We ship via FedEx Ground or Common Carrier. Rates are charged at regular FedEx from Lee's Summit, MO. Ground Rates. In an effort to expedite orders in an efficient manner, we are unable to call customers prior to shipping orders.

Pick Up Orders: Arrangments can be made for orders to be picked up at our warehouse. However, orders must be picked up within five days of the specified date or the order will be shipped FOB Lee's Summit, MO.

Placing Your Order: You must be a legitimate retailer with a state-issued resale tax certificate to purchase wholesale goods from Hanna's. If you are an existing customer, please include your customer number. Before Hanna's can process your order, you must fax a copy of your certificate to 816-373-8165. If you have questions, contact us toll-free at 800-899-7009.

Returns & Damage: Merchandise may be returned to Hanna's for a refund (less shipping) if, Hanna's has been notified within ten days of receipt of the merchandise, there are no price stickers, or other marks on the product, and the product is in the original packing in resalable condition. There will be a 15% restocking fee charged on all returns. Damages must be called in to Hanna's office within 10 days of receipt of the merchandise. Hanna's will determine if the product will be picked up. Credit will be applied to your account.

Canceling An Order: Notification of cancellation must be received in writing at least two weeks prior to the ship date. All refused orders will be charged a 15% restocking fee plus all freight charges incurred.

Customer Service: Our friendly staff is available to assist you M-TH 7AM - 5PM (CST) and F 7AM - 4:30PM (CST).

Please Note: All prices are wholesale prices, and subject to change without notice. Hanna's reserves the right to change payment terms of customers when payments are received late, or checks returned by your bank.